Best Practices for Taking AgLearn Training from Home

Bessy Plaza, AgLearn Lead, has provided some best practice tips if you are considering launching AgLearn online courses at home.

1. Make sure your home computer settings meet AgLearn's standards for use. Click **Click here to check your computer's settings** on the AgLearn splash page http://www.aglearn.usda.gov/browsercheckintro.html. Restrictions at home are different from within the USDA firewall, so you can act as your own administrator and download any software that you need. However, *if you are using a government computer*, be sure to complete this step *before* you take the computer home and have your local IT support upgrade your PC or make the necessary corrections.

2. Keep the AgLearn helpdesk number handy (1-866-633-9394) the first time you do training at home so you can contact them for any problems you have with the course. Their hours of operation are 8 am to 8 pm EST.

3. If you click on the **Launch Content** button and nothing comes up, it could be that you have pop-up blockers turned on. To turn off your pop blockers click the **Tools** menu of your browser, then select **Pop-up Blocker**, **Turn off Pop-up Blocker**.

4. It's also a good idea to clear your Internet temporary files before you attempt to launch your course. Here's how:

    a. From the **Tools** menu of your browser, select **Internet Options**.

    b. Click the **General** tab.

    c. In the Temporary Internet Files section, click the **Delete Files** button.

    d. Click **OK**, then click **OK** again.

    e. Close your browser window, and then launch Internet Explorer again to login to AgLearn and launch your course.

Enjoy Your Learning!!